

**Do you want to improve the quality of care in your service but struggle to know where to even start?**

The RCPCH Epilepsy Quality Improvement programme (EQIP) is back and seeking applications from paediatric epilepsy teams in England to participate in a new wave of EQIP. Following the success of our 2022-2023 training wave, the new 2023-2024 programme will once again provide paediatric epilepsy teams with practical training and support to help uncover the gaps in service provision and develop interventions that meet their specific needs.

**How does it work**

Teams will be provided with QI training that is delivered by an expert QI trainer/facilitator, beginning with a face-to face training event on **20 October 2023 from 10:00 – 16:30, at the** [**Royal Society of Medicine, Central London**](https://www.rsm.ac.uk/contact-us/visiting-the-rsm/)**.** You will get to meet our project team and network with other paediatric epilepsy teams from different regions. The programme offers a schedule of monthly bitesize training videos followed by 40 min virtual lunch time training webinars, and access to the EQIP website which hosts a wealth of digital and recorded resources to help you on your journey. Teams will be provided with monthly coaching in the format of 1:1 time with the QI facilitators in support of teams achieving their project goals. For more details on the EQIP collaboration, visit our website <https://eqip.rcpch.ac.uk>

**Programme benefits**

The RCPCH EQIP has already supported over 25 paediatric epilepsy service teams including 2 ICS/ICBs, to identify sustainable improvements within their services for children and young people with epilepsy. The RCPCH EQIP will provide you with free of charge, practical, hands-on training and comprehensive support helping you to:

* Achieve new skills and knowledge on QI methodology and how to make incremental changes,
* Gain a greater understanding of how to become a high-performing, cohesive team,
* Develop lasting sustainable QI practices within your paediatric epilepsy service,
* Learn new approaches and how to engage effectively with patients and families,
* Network and share learning with other teams in England and Wales in a safe learning space,
* Showcase your achievements via the EQIP shared learning event and other RCPCH events.

Visit our website to access a number of [recorded presentations of the projects](https://eqip.rcpch.ac.uk/phase-2/rcpch-eqip-innovations-to-improve-care-for-paediatric-epilepsy-patients-event/) completed by the previous wave of EQIP teams which includes the West Yorkshire & Harrogate Health and Care Partnership and South Yorkshire ICS/ICB QI journey on working collaboratively to achieve improvements within the first year of care for first seizure patients and mental health pathways.

**What are we asking of you?**

Multiple teams can apply from an ICB/ICS and form one executive team working on one topic of improvement. The ICB Clinical Lead and ICB project manager/coordinator should be included within the application. Team commitment is required over the course of the programme. We encourage a multi-disciplinary whole-team approach to service improvement and recommend service level teams include multi-discipline team members within their application who can devote 1-2 hours of their time per week to work on team projects. To begin working cohesively team members are advised to arrange regular team meetings during the course of the programme at service level or as an executive ICB team.

It is important that the whole executive team have the capacity to attend initial in-person training day and end of programme event and monthly support meetings. At least 60% of the service level teams should attend the subsequent monthly training webinars. All participant team members are required to register on the EQIP microsite website to access course videos and information. Monthly progress reports from the team will be used as part of the summative assessment of the programme and a mandatory part of course completion.

**RCPCH EPILEPSY QUALITY IMPROVEMENT PROGRAMME - APPLICATION FORM**

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| **Trust name** |  |
| **Name of regional network** |  |
| **Name and Title of Primary Contact** |  |
| **Job Title of Primary Contact** |  |
| **Email** |  |
| **Telephone** |  |
| **Please confirm (with a ‘yes’) that most of your teams are able to attend the first training event on the following date and time:** **Date: 20 October 2023****Venue: TBC****Time: 10:00 – 16:30** |  |

**Please provide a statement indicating one area that your team have agreed and identified that you plan to improve and would like support in achieving this outcome from the RCPCH Epilepsy Quality Improvement Programme. The QI area of improvement must be one of the four key focus areas of improvement that align with NHS England and CYP transform group and outlined in the soon to be released Epilepsy Care Bundle.**

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| **Describe your ICB/ICS structure, paediatric epilepsy service teams and background (eg description of caseloads, Tertiary, community links): Max 150 words** |
| **Are any service level teams undertaking any QI activities within the ICB/ICS? (eg include past or present). Max 100 words** |
| **Does service level teams with the ICB/ICS provide support for each Trust to run patient and family engagement activities? (eg co-production with charities and patient working groups, youth work outreach, involve play specialist). Max 100 words** |
| **What are the ICB/ICS plans or activities that will look at how to address health inequalities within service level teams? (eg community outreach team). Max 50 words** |
| **If successful in your application, what area of service improvement does your ICB/ICS Trust level teams plan to work on? (eg Transition, mental health screening/wellbeing, reducing variation, or , tertiary referral) Max 50 words** |

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| **Please provide the names and roles of your service level multidiscipline team for each Trust level team who are committed to attend and participate as a whole team on the programme. Ideal team size of 4-6 members as a project team at Trust service level should form a project team, however this is a guide only.**  |

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| **Name** | **Current role** | **Trust name** |
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| **Have the above listed members of the team agreed to participate in the entire programme: (tick)** |
|  **Yes** | **No** |

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| **Please provide two names and current role of your named EQIP Champions, from two different Trusts (for more info on the role of the EQIP champion please access the** [**EQIP website**](https://eqip.rcpch.ac.uk/phase-2/registration-is-open-for-eqip-2022-2023-training/)**).****Name/role:****Name/role:** |

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| **Please include the names of your ICB Clinical Lead and ICB project manager/coordinator who will form part of the executive team and have agreed to support the application and help service level teams with overcoming barriers, building relationships with other Trust healthcare depts, local and community services throughout this programme.** **Ideal service level teams’ size of 4-6 members should form project team, however this is a guide only.** |
| **Name:** | **Role:** |
| **Name:** | **Role:** |

**Please ensure that the following management have confirmed that they have read and fully support this application for the team members listed above to participate in the RCPCH Epilepsy Quality Improvement Programme. Each Trust paediatric epilepsy clinical lead within the ICS will need to provide their signature.**

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| **Medical Director, Clinical Director or Service lead name and signature:** | **Name:****Signature:** | **Role:** |
| **Date:** |  |
| **Trust clinical lead signature:** |  |
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To find out more about RCPCH EQIP please visit our website: <https://eqip.rcpch.ac.uk>

**Application deadline**: Return a completed application form to eqip@rcpch.ac.uk as soon as possible and no later than **5pm on 9 October 2023**. We will aim to inform you of the outcome of your application soon after. We will aim to inform you of the outcome of your application soon after.